

Winter Parking and Towing Regulations

PLEASE POST
AND
DISTRIBUTE

Cummings Properties, LLC (CPL) considers snow removal to be one of its most important obligations to you, and as such, invests considerable time, effort, and money in it. Accordingly, **Winter Parking and Towing Regulations will be strictly enforced from November 15 through March 31**, particularly during active snow removal operations. *Failure to follow these regulations will likely result in towing, at the vehicle owner's expense.*

As provided in the lease, free on-site parking is available for employees and visitors of client firms during normal business hours (7:00 AM – 7:00 PM) (only). Vehicles may only be parked in standard on-site parking from 7:00 PM - 11:00 PM, without the necessity of a permit, provided the driver is attentive to weather conditions and snow removal activities, and is available at the premises to immediately relocate the vehicle whenever necessary (“attended parking”). Notwithstanding the preceding sentence, **any vehicle obstructing snow removal operations between 7:00 PM and 7:00 AM will likely be towed at vehicle owner's expense.**

When a vehicle must be left unattended between 7:00 PM and 11:00 PM or parked overnight, approval *must* be received *in advance* from CPL, and the vehicle *must* be parked at a winter parking location identified by CPL's blue and white “snowflake” signs. Upon approval, CPL will provide a permit *for prominent display on the dashboard of each vehicle*. Permits may be requested by phone at 781-935-8000 or in person at 200 West Cummings Park.

Vehicles left in winter parking areas must be removed each morning to facilitate snow removal, and may not be left in winter parking areas during normal business hours. This may require a key to be left with a colleague who will be available to move the vehicle each morning. Also, please remember that unregistered or disabled vehicles and storage trailers of any type may not be parked at any CPL building at any time.

Thank you for your careful cooperation.



Winter parking areas are identified by large blue and white "snowflake" signs.
Maps showing detailed locations are available at www.cummings.com/client-resources/
Areas are generally located as follows:

1. **West Cummings Park:** Separate lot in wooded area on west side of 500 West Cummings Park (side of building facing away from Washington Street).
2. **Cummings Park:** Posted areas to the northeast side of the third building in Cummings Park (i.e., the building farthest from Washington Street and directly across the street from BJs), close to Cedar Street.
3. **Tower Office Park:** Against the north side of the two-story section of the building (nearest Route 128).
4. **Henshaw Street / 1 Merrill Street:** *Upper:* Northwest side of the parking area opposite 5 Henshaw Street, against the landscaping. *Lower:* Southeast side of parking area against landscaping across from building.
5. **150-175 New Boston Street / Roessler Road:** Between the east side of 175 New Boston Street and the southwest side of 10 Roessler Road.
6. **Gill Street / Sixth Road:** Against the westerly island opposite 14 Gill Street, or against the southerly most islands in the parking area between 10 Gill Street and 12 Gill Street.
7. **21/25 Olympia Avenue:** Posted areas at the north side of the buildings, against the grass (nearest Route 128), between the signs only.
8. **78 Olympia Avenue:** West side of the parking island on Wildwood Avenue side of the building.
9. **475 Wildwood Avenue:** Immediately west of the building facing away from Wildwood Avenue.
10. **38 / 41 / 92 Montvale Avenue:** Posted spaces on the west side of 41 Montvale Avenue, against the building, or level P4-A (only) of the garage at 92 Montvale Avenue.
11. **10 Commerce Way:** Posted areas at the north side of the building (near the loading docks).
12. **18 Commerce Way:** Against the south side of the parking island closest to the building and Market Basket/ Woburn Village Development.
13. **34 Commerce Way:** Posted area against the south side of the building.
14. **TradeCenter 128:** Second floor of the parking garage against the interior walls.
15. **142 / 144 North Road:** Northeast section of the parking area, against the landscaping.
16. **444 Washington Street:** Against the west side of the building.
17. **260 / 340 Fordham Road:** West side of the parking area at 260 Fordham Road. East side of the parking area at 340 Fordham Road.
18. **101 Cambridge Street:** Against the west side of the building.
19. **Concord Street:** Against the west side of the 50 Concord Street building and the far west side of the parking area.
20. **8 / 12 Cabot Road:** Against the west side of 12 Cabot Road; parallel along the building.
21. **35 Cabot Road:** Against the east side of the building.
22. **299 Washington Street:** Southeast corner of the parking lot facing away from Forbes Road.
23. **Audubon Road:** Against the south side of 50-60 Audubon Road.
24. **Boston Avenue:** Southwest corner of lower deck of parking structure (nearest Boston Avenue).
25. **Shattuck Road:** Northwest section of the parking area (nearest River Road). Additional “attended parking” (only) for drivers at the building overnight near the east side of the building, facing away from Shattuck Road.

Remember, use of any winter parking area after 7:00 PM, requires **prior approval and a parking permit**. If you have any questions, please contact your account manager at 781-935-8000.